



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
March 21, 2018 - Minutes

Board Members: Denise Pepin, Ramona Tafoya, Betty Panos, Alex Nunnally, Sylvia Ramos

City Representative: James S. de Champlon

Denise Pepin established that there was a quorum and called the meeting to order at 5:45 p.m.

The Board welcomed Sylvia Ramos as the newly appointed board member, representing Old Town Property Owners.

Alex Nunnally motioned to approve the Agenda; the motion was seconded and approved unanimously.

Alex Nunnally motioned to approve the Minutes as amended from the January 17, 2018 meeting, the motion was seconded and approved unanimously.

Review of the Handcrafted Jewelry Guidelines Regarding Centerpieces Continued:

After some discussion rule number nine (9) was deleted from the January 17th draft of the Handcrafted Jewelry Guidelines, as it was determined that rules one (1) thru three (3) already addressed the same issue. Rule number nine (9) as eliminated read as follows:

9. The use of pre-manufactured metal charms is not allowed.

The Board also made some revisions to the Materials Quality Guidelines for Labeling.

Both Guideline sheets (please see attached) were endorsed by the Board with the understanding that the Board would continue discussion regarding the labeling of Clay items at the next Board meeting.

New Business: There was a discussion about the patching and painting of the Portal Market benches and walls, the Board recommended that the project should be finished prior to the Gathering of Nations, and agreed that 5 p.m. on Wednesdays would be acceptable for clearing the Portal of Vendors and Painting. (In a later discussion with the person that will be doing the painting it was agreed that Wednesday April 11 and 18 would work well as target dates for the painting.) Further updates will be given by the Portal Manager at the weekly lotteries.

Meeting adjourned at 6:45 p.m.

The next scheduled meeting will be held at the Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW and is set for May 16th at 5:30 p.m.

OLD TOWN PORTAL MARKET
Materials Quality Guidelines for Labeling as of 3/21/18

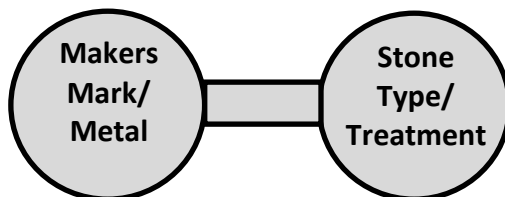
Whenever space permits, the use of full words is preferable to the use of abbreviated terms.

Metal	Label	
Sterling Silver.....	“Sterling” or “SS”	<i>When offering a SP chain with a SS pendant, the chain must be labeled “SP”.</i>
Silver Filled.....	“S Filled”	
SS Beads with SP Clasp.....	“SS Beads” or “SS/SP”	
Silver Plate.....	“Silver Plate” or “SP”	
Surgical Steel.....	“Surgical Steel” or “Steel”	
Copper.....	“Copper”	
Copper with Sterling Silver.....	“Copper/Sterling” or “Copper”	
Plastic.....	“Plastic”	<i>“Sterling Silver” earring cards may only be used when all of the metal on the earrings is Sterling Silver.</i>

Stone/Treatments	Label	Examples
Natural.....	“Natural (Stone Type)”	“Natural Turq” or “Nat Coral”
Stabilized.....	“Stabilized (Stone Type)”	“Stabilized Coral” or “Stab Turq”
Dyed.....	“Dyed (Stone Type)”	“Dyed Magnasite” or “Dyed Howlite”
Reconstituted.....	“Recon (Stone Type)”	“Recon Turq” or “Dyed Recon Turq”
Glass.....	“Glass”	
Plastic.....	“Plastic”	

More Stones and Variations	Label (may use suitable abbreviations)	
Stones Dyed to look like more expensive stones.....	“Dyed Howlite” or “Dyed Magnasite”	
Apple Coral (A Sponge Coral).....	“Stabilized Coral” or “Stab Apple Coral”	
Bamboo Coral.....	“Dyed Bamboo Coral” or “Dyed Coral”	
Hematite.....	“Natural Hematite” or “Hematite”	
Hematine, Hemalike, Hemalyke.....	“Man Made” or “Synthetic” or “Hematine”	
Black Onyx.....	“Onyx” or “Black Onyx” or “Dyed Onyx”	
Goldstone.....	“Man Made” or “Synthetic” or “Goldstone”	
Opalite.....	“Glass”	
Clay, Worked or Built and Decorated by Hand.....	“Hand Made”	(Categories for Clay are open for further review.)
Clay, Cast and then Decorated by Hand.....	“Cast”	

All items for sale on the Portal must be labeled. Labels must include Makers Marks and Metal Type, along with Stone Type and Treatment information such as “Stabilized”, “Dyed” or “Reconstituted”.



Silversmiths must stamp Metal-Worked items with their Makers Mark and Metal Quality Stamp. Silversmiths must include Stone Type and Treatment information either by writing directly on the piece or by including a label.

Handcrafted Jewelry Guidelines

Endorsed by the
Old Town Portal Market Advisory Board
March 21, 2018

1. All Centerpieces and Pendants must be made by the Craft Unit.

2. Premanufactured Special Shape Beads may be used as **Centerpieces** only if they have been significantly altered or enhanced by the Craft Unit.

- The addition of a bale to a Premanufactured Special Shape Bead shall not be allowed unless sufficient alteration or enhancement has been done to qualify the item as a Handcrafted Centerpiece.
- A Premanufactured Special Shape Bead that has been worked into a component that demonstrates significant alteration or enhancement may be used as a Centerpiece.

3. Premanufactured Special Shape Beads may be used as simple beads in an item as long as the piece otherwise demonstrates Executed Design and Craftsmanship by the Craft Unit.

- Stringing Premanufactured Special Shape Beads into Original beadwork on an item is acceptable (but not as a Centerpiece unless it has been significantly altered).
- Simply attaching a Premanufactured Special Shape Bead to an ear-wire without additional embellishment is not acceptable.

Examples of Premanufactured Special Shape Beads are: beads that are representative of iconic symbols such as hearts, crosses, arrow heads and animal shapes (beads that exhibit executed art/design work, other than general shaping not executed by the craft-person).

4. Restringing an already finished product without alteration is not allowed.

5. Restringing an already finished product into a new piece where the pattern has been altered in some significant way is allowed.

6. Slabs must be cut by the craft unit.

7. Mosaic or Inlaid shells must be made by the craft unit.

8. Stringing Liquid Silver is allowed without restriction.

9. All Metalwork must be done by the Craft Unit, with the exception that the incorporation of premanufactured findings including simple shaped metallic beads, into a piece is allowed.